

# THE MATILDA AWARDS

## JUDGING PANEL

### JOB DESCRIPTION



The Matilda Awards are a not-for-profit Incorporated Association that honour and celebrate the achievements of the Queensland theatre Industry.

The Matilda Awards recognise the world-class Performing Arts including Cabaret, Dance, Musical Theatre, Opera, Circus, Theatre and Alternative and Hybrid Performance productions that grace Queensland's stages each year.

From artistic excellence to technical innovation, a Matilda Award is the most revered accolade an artist can receive in Queensland.

The Matilda Judging Panel members are comprised of people who are qualified peers of the performing arts sector. e.g. practising artists, reviewers, academics and educators. They are committed to excellence in the arts and are highly respected for their experience within the arts sector.

The voting year is from **January 1 to December 31**, with nominations in each category announced in mid-December. The awards ceremony is usually held in the first quarter of the following year.

Industry professionals who specialise in the different disciplines are responsible for deciding the nominees and recipients. Because of this industry involvement, a Matilda Award is a highly respected accolade for all performing and technical artists.

The Matilda Awards Incorporated Association also announces a Gold Matilda Award for a person who has contributed significantly to theatre life in Queensland.

The Matilda Awards Incorporated Association is responsible for managing the Awards, nominations and the annual awards ceremony.

The Matilda Awards Association is a voluntary, participatory association.

The Association only assesses professional productions.

We do not assess student, amateur or community theatre.

#### Peer Assessment & Transparency

1. With peer assessment, it is inevitable that sometimes a judging panel member may be nominated, or a show may be nominated involving a panel member or a panel member's colleagues.

The judging panel member **MUST** acknowledge their involvement in the production.

2. If a show that involves any panel member is tabled for discussion, then that member is asked to leave the room to ensure that discussion of the show is free and open.

3. Furthermore, if a show is nominated or the panel member is nominated, then that panel member may not vote in any category in which that show is nominated (Eg: if that show is nominated in three categories, then that panel member cannot vote in any of those three categories, regardless of their role in the show).

## SCHEDULE 1

### Criteria

- A. Judges must ensure the recipient of each Matilda Award:
  - I. has been involved in at least one Queensland performance for the Season; and
  - II. suitably reflects the "brief description" for each Matilda Award as specified in Schedule 1.
  
- B. Judges may use their subjectivity when selecting the recipient for each Matilda Award. However, the broad principles the Judges must be guided by are as follows:
  - I. impact;
  - II. artistic; and
  - III. diversity.

## SCHEDULE 2

### Judging Panel Rules

- A. The lead judge (as appointed by the Executive Committee) manages the distribution of Judges and productions to ensure eligible shows have a quorum of judges attending and the roster of shows to attend is shared across the judging panel.  
The lead Judge will act as the main point of contact to confirm productions eligibility and the availability for judges to attend.
- B. The lead judge oversees and manages the judges show tracker.
- C. If the Judging Panel are invited to attend an eligible show the judging panel in consultation with the lead judge will appoint at least a quorum of judges to attend.
- D. A Judge must attend at least 75% of eligible shows available for attendance (eg where sufficient tickets are supplied)
- E. A review of Judges attendance to shows and meetings will be undertaken every 6 months by the lead judge to determine if judges are meeting the requirements of the role.  
The Management Committee will be advised of Judges not meeting the requirements within 2 weeks of this review.  
Judges not meeting the requirements may be asked to leave the Judging Panel.  
Consideration will be given to circumstances that create just cause such as but not limited to a lack of available tickets, paid employment, family/personal reasons, scheduling clashes across company seasons etc.
- F. The Judging Panel must meet every six to eight weeks to discuss what shows the Judges have attended, what shows are coming up, the quality of the shows and the individual performances.  
The lead judge must keep a record of these meetings.
- G. The Judging Panel must meet within one month of the end of a Season to nominate recipients for each Matilda Award (if any).
- H. The Judging Panel must meet within two months of the end of a Season to select the recipient of each Matilda Award (if any) by majority agreement in accordance with the Criteria.
- I. The Judging Panel must agree and sign a Judging Panel Agreement which is an agreement between the Association and the Judge which governs the Judges appointment as a Judge.
- J. The Judging Panel are not insured by the Association.

## Schedule 3

### Judging Formula

After discussion between the Judging Panel

1. An extensive LIST of nominees for each category is drawn up.
2. The judges each allocate a score of 4,3,2,1 to each of the nominees, in each category with 4 being the highest score and '1' being the lowest.
3. Each judge only has one set of 4,3,2, or 1, to allocate in each category. ie they cannot give '4' twice in the same category.
4. Judges do not have to allocate all their quota of 4, 3, 2, 1 in each category if they do not think it is merited.
5. Totals in each category are divided by the number of judges who saw the show
6. The LIST is then SHORT LISTED to the top rated nominees in each category.
7. The four highest scoring shows in the longlist process (or more if there is a tie for fourth place), become the short list. The judges then re vote using the same method described above with the nominee with the most points being the winner in each category.
8. It is possible to have a tie for winner.

I agree to the above Matilda Award Judging Panel Rules as explained in schedule 1 and schedule 2 and schedule 3.

My term as a judge begins \_\_\_\_\_ and end \_\_\_\_\_

Full Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_